

**APPLICATION FOR PUBLIC ACCESS TO RECORDS**

**To: Records Access Officer**  
**MASSAPEQUA WATER DISTRICT**  
**84 Grand Ave., Massapequa, NY 11758**

I hereby apply to inspect the following record:

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\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Representing

\_\_\_\_\_  
Mailing Address

\_\_\_\_\_  
Telephone

\_\_\_\_\_  
FOR AGENCY USE ONLY

APPROVED \_\_\_\_\_ The Record(s) will be available for inspection at the District Office on \_\_\_\_\_.

Denied (for reason (s) checked below)

- Confidential Disclosure \_\_\_\_\_ Part of Investigatory Files  
 Unwarranted Invasion of Personal Privacy  
 Record of which this agency is Legal Custodian Cannot be found  
 Record is not maintained by this Agency  
 Exempted by Statute Other than Freedom of Information Act  
 other (specify) \_\_\_\_\_

\_\_\_\_\_  
SIGNATURE

\_\_\_\_\_  
TITLE

\_\_\_\_\_  
DATE

**NOTICE: YOU HAVE A RIGHT TO APPEAL A DENIAL OF THIS APPLICATION IN WRITING WITHIN 30 DAYS TO THE BOARD OF COMMISSIONERS AT THE ABOVE STATED ADDRESS WHO MUST FULLY EXPLAIN THEIR REASONS FOR SUCH DENIAL IN WRITING SEVEN DAYS OF AN APPEAL.**

I HEREBY APPEAL:

\_\_\_\_\_  
SIGNATURE

\_\_\_\_\_  
DATE